

Scott Walker
Governor

Jon E. Litscher
Secretary



Office of Detention Facilities
819 North Sixth Street
Room 128
Milwaukee, WI 53203-1675
Telephone: (414) 227-3997
Facsimile: (414) 220-5232

State of Wisconsin Department of Corrections

May 30, 2017

Chief Joseph LeMire
UW-Milwaukee Police Department
3410 N. Maryland Avenue
Milwaukee, WI 53211

RE: 2017 Inspection, University of Wisconsin-Milwaukee Municipal Lockup

Dear Chief LeMire:

The Department of Corrections has the responsibility by statute to set reasonable standards and regulations for the design, construction, repair, and maintenance of municipal lockup facilities as defined in State Statute 302.30. The standards are set forth in the Department of Corrections Administrative Code, Chapter DOC 349. Annual inspections are also required of each facility to assess the safety, sanitation, adequacy, and fitness of each lockup pursuant to State Statute 301.37 (3). The 2017 annual inspection of the University of Wisconsin-Milwaukee municipal lockup was conducted on May 23, 2017. This report summarizes the results of the annual inspection.

INSPECTION SUMMARY

Physical Environment 349.07

The two cells, interview room and adjacent booking area were inspected and found to be in good condition. All doors and locks were found to be in working order, as were the toilets and sinks. Inspections of cell and fire escape locks and doors are being completed by staff pursuant to 349.12(3)(5) on a weekly basis which is an excellent practice that ensures the readiness of the facility.

It was again suggested that administration review the current placement of the mattresses which are being stored in the plumbing chase between the two cells. When used, they need to be sanitized prior being placed on the bunk. Consideration should be given to either moving the mattresses to a more sanitary area or simply keeping them in the cells.

Sanitation and Hygiene 349.08

The inmate hygiene supplies located at the facility were found to meet code standards. All areas of the detention and booking area were found to be clean and well organized.

Health Care 349.09

The University of Wisconsin-Milwaukee Municipal Lockup uses an admission screening form (DOC 349.17), which is to be completed on each individual being detained in a cell. A review of the completed admission screens found that a health screening form is being completed on each individual being placed into a cell. Current University of Wisconsin-Milwaukee procedure stipulates that medications will be placed with the arrestee's property and that medications brought into the facility by an individual will be administered only upon approval of the shift supervisor.

Fire Safety 349.10

The facility was found to be in compliance of DOC 349.10(4) Fire Safety. The most recent fire inspection by the City of Milwaukee Department of Neighborhood Services was completed on 8/25/16. Evacuation routes are posted and fire protection in place should the need arise.

Records and Reporting 349.11

A review of the admission screening and booking reports revealed that appropriate information is being obtained on all individuals being booked into the University of Wisconsin-Milwaukee Municipal Lockup. Since the last inspection in 2016, there have been no unusual occurrences reported to this office. As an annual reminder and pursuant to DOC 349.11(4), please have your staff contact my office at (414) 227-3997 within 48 hours to report any of the following incidents in the detention area:

- An inmate dies.
- An inmate attempts suicide and is admitted to a hospital.
- An inmate or staff have been injured and are hospitalized due to the injury.
- An inmate escapes or attempts to escape from confinement.
- There is any significant damage to the lockup affecting the safety or security of the lockup.

Security 349.12

Cell checks are being completed and documented as required. A review of completed booking sheets found that security checks are generally being conducted and documented approximately [REDACTED] minutes for adult detainees. This is an excellent practice that exceeds the minimum requirements of the administrative code. As an annual reminder, security checks should be conducted at irregular intervals.

Detention of Juveniles 349.21

At this time, your Department is not authorized to hold juveniles in cells. The procedures to hold juveniles are outlined in DOC 349.21. No juveniles were found to have been securely held within the UWM PD lockup.

Approval

The University of Wisconsin-Milwaukee Municipal Lockup is approved for the detention of adults for up to 72 hours. It is not approved for the detention of juveniles. This approval is with the understanding that continued compliance with the Department of Corrections Administrative Code, Chapter DOC 349, and applicable state statutes is maintained.

I would like to thank Sergeant Jamie Kuenzi for his assistance during the inspection and for providing the necessary information for the review of your lockup's operations. Please feel free to contact me should you have any questions, or if I may be of assistance to you and your Department.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg A. Bucholtz", with a stylized flourish at the end.

Gregory A. Bucholtz, Inspector
Office of Detention Facilities

Cc: Robin Van Harpen, Vice Chancellor, Division of Finance and Administrative Affairs
Sgt. Bryan LaChapelle
Sgt. Jamie Kuenzi
Kristi Dietz, ODF Director
File